

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

September 21, 2022

Call to Order

The regular meeting of the Genesee Valley BOCES was called to order on September 21, 2022, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

Roll Call

MEMBERS PRESENT:

Christy Crandall-Bean	Ernest Haywood
Matthew Crane	William Kane
Robert DeBruycker	Edward Levinstein
Edward Engel	Roger Kostecky
Norbert Fuest	

MEMBERS EXCUSED:

David DeLaVergne
J. David Woodruff

OTHERS PRESENT:

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

Pledge of Allegiance

Mr. Fuest led the Pledge of Allegiance.

Agenda Adopted

Moved by Mr. Kane, seconded by Mrs. Crandall-Bean that the agenda be adopted with no changes.

Yes: 9 No: 0

Carried Unanimously.

New Staff Introductions

The following new administrators were present to be introduced to the Board:

Kevin Connell, Labor Relations Coordinator
Lyndsay Herkimer, Public Information Specialist
Jessica Meissner, Principal, Dansville Campus
Carole Volpe, Graphic Design Specialist

After discussion the Board welcomed them and wished them a great year.

Program Report: Tenure Meet & Greet – Jeremy Morris

Jeremy Morris, Sports Science Instructor – Dansville Campus was present to share information on the Sports Science Program and what he has done over the past three years to bring exposure and expansion to the program. As an instructor, he likes to keep open communication with professionals in the field and takes a

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“reflective” approach to his teaching. Jeremy is currently enrolled in the Educational Leadership program through Stony Brook University.

Executive Session

Moved by Mr. Haywood, seconded by Mrs. Crandall-Bean, to enter into Executive Session at 5:20 p.m. to discuss the employment history of particular individuals.

Yes: 9 No: 0

Carried Unanimously.

Return to Public Session

Moved by Mr. Kane, seconded by Mr. Haywood, to return to public session at 5:45 p.m.

Yes: 9 No: 0

Carried Unanimously.

**Minutes of Previous Meeting
Approved**

Moved by Mr. Engel, seconded by Mr. Levinstein, to approve the minutes of the August 17, 2022 Regular Board Meeting.

Yes: 9 No: 0

Carried Unanimously.

**Treasurer’s Report, Central
Treasurers’ Report and Budget
Amendments Received**

Moved by Mr. Haywood, seconded by Mr. Levinstein, to receive the Treasurer’s and Central Treasurers’ Reports for the month ending July 31, 2022 and Budget Amendments for the period of August 1-31, 2022.

Yes: 9 No: 0

Carried Unanimously.

Treasurers’ Reports and Budget Amendments as received are listed on Schedule VI. of the agenda and placed in the supplemental file.

District Superintendent’s Report

Mr. MacDonald shared the following information with the Board:

- It was great to have everyone back together for Opening Day at GCC. The speaker was great and he has received a lot of positive feedback about the event.
- We continue to work on filling our vacancies, especially at our Dansville site.
- The Batavia Building Trades program will not be building a house this year but have found a couple of projects that will give the students great experience.

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- CTE is in good shape with hiring staff.
- The GLOW With Your Hands presentation to the CSO group was very well received. Superintendents are looking forward to participating in this event.
- We have started the 2023-24 BOCES budget process.

Administrative Reports

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

Audit Committee Update

Mr. Fuest updated the Board on the Audit Committee Meeting. Tom Lauffer and John Rynkiewicz from Mengal Metzger Barr & Co., LLP were present to review the following:

- Basic Financial Statements
- Financial Executive Summary
- Communicating Internal Control Related Matters Identified In An Audit
- Single Audit Report
- Extraclassroom Activity Funds Financial Report

They were very complimentary of the job done by our Business Office staff. This information will be reviewed with the full Board at their October meeting.

Board Forum

Board Member Activity:

Ed Engel

- Attended GV BOCES Opening Day
- Attended the GV BOCES Retired Teachers luncheon

Norb Fuest

- Attended GV BOCES Opening Day
- Attended the Audit Committee meeting
- Attended the GVSBA meeting
- Plans for GLOW Work With Your Hands Day are coming along nicely. On September 27th we will host over 1,100 students and 65 area businesses.

Ernie Haywood

- Attended GV BOCES Opening Day

Roger Kostecky

- Attended GV BOCES Opening Day
- Attended the Upstate Institute meeting

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Ed Levinstein

- Attended GV BOCES Opening Day
- Attended the GVSBA meeting

Moved by Mr. Kane, seconded by Mr. Kostecky, to approve the following one (1) Program and Instruction items as recommended by the District Superintendent:

Field Trip Approved

Approved the following field trip:

1. WNY Tech Academy to Engineering Wars at Innovare Advancement Center in Rome, NY on October 14, 2022. 9 students (7 male/2 female) and 3 chaperones (2 male/1 female). **Total Cost: \$420 (408 budget).**

Yes: 9

No: 0

Carried Unanimously. One (1) Program and Instruction Items.

Moved by Mr. Engel, seconded by Mr. Kostecky, to approve the following two (2) Personnel Items, as recommended by the District Superintendent:

Creation of Position Approved

Approved the following resolution:

WHEREAS, it is the statutory authority of the Board to create and abolish positions, and

WHEREAS, the Board has determined that certain positions shall be created,

THEREFORE BE IT RESOLVED, that the following positions be created and added to the table of organization:

CLASSIFIED:

1. CS, Graphics and Public Information Coordinator, 12 months, 1.0 FTE, effective 9/22/22

**Instructional & Support
Personnel Schedules Approved**

Approved the following personnel schedules:
Schedule I.P.

- 1 - Resignations
- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 4D - Temporary Appointments: Casual Employees
- 7 - Leaves of Absence

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- 8 - Change in Status
- 15 - Extended School Year Appointments
- 15A - Regional Summer School Appointments

Schedule S.P.

- 1 - Resignations
- 3 - Provisional Appointments
- 5 - Permanent Appointments
- 8A - Temporary Appointments: Substitutes
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11A - Department Transfer
- 15A - Regional Summer School Appointments

Personnel Schedules as approved are listed on Schedule XI. B. of the agenda and placed in the supplemental file.

Yes: 9 No: 0

Carried Unanimously. Two (2) Personnel Items.

Moved by Mr. Kane, seconded by Mrs. Crandall-Bean, to approve the following two (2) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements
Approved & Grants Accepted**

Approved contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

Contracts and agreements as approved and grants as accepted are listed on Schedule XII. A. of the agenda and placed in the supplemental file.

Reserve Fund Transfer Approved

Approved, the General Fund and Special Fund transfers to the Employee Benefit Accrued Liability Reserve (EBALR).

Yes: 9 No: 0

Carried Unanimously. Two (2) Business and Finance Items.

Adjournment

Moved by Mr. Kane, seconded by Mr. Levinstein, to adjourn the meeting at 6:25 p.m.

Yes: 9 No: 0

Carried Unanimously.

Respectfully Submitted,

Jennifer Lewis, Board Clerk

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