

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

April 13, 2022

Call to Order

The regular meeting of the Genesee Valley BOCES was called to order on April 13, 2022, at 5:20 p.m. by Board President Norb Fuest, in Conference Room E, at 80 Munson Street, LeRoy, New York.

Roll Call

MEMBERS PRESENT:

Christy Crandall-Bean	Norbert Fuest
Matthew Crane	Ernest Haywood
Robert DeBruycker	Roger Kostecky
David DeLaVergne	J. David Woodruff
Edward Engel	

MEMBERS EXCUSED:

William Kane
Edward Levinstein

OTHERS PRESENT:

District Superintendent Kevin MacDonald, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

Agenda Adopted

Moved by Mr. DeLaVergne, seconded by Mrs. Crandall-Bean, that the agenda be adopted with an addition to VI.B. District Superintendent Action Items.

Yes: 9 No: 0

Carried Unanimously.

Executive Session

Moved by Mr. Crane, seconded by Mr. DeBruycker, to enter into Executive Session at 5:25 p.m. to discuss the employment history of particular individuals.

Yes: 9 No: 0

Carried Unanimously.

Return to Public Session

Moved by Mr. Haywood, seconded by Mrs. Crandall-Bean, to return to public session at 5:30 p.m.

Yes: 9 No: 0

Carried Unanimously.

Minutes of Previous Meeting Approved

Moved by Mr. Woodruff, seconded by Mr. Kostecky, to approve the minutes of the March 16, 2022 Regular Board Meeting.

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

April 13, 2022

Yes: 9

No: 0

Carried Unanimously.

**Treasurer's Report, Central
Treasurers' Report and Budget
Amendments Received**

Moved by Mr. DeLaVergne, seconded by Mrs. Crandall-Bean, to receive the Treasurer's for the month ending February 28, 2022 and the Central Treasurers' Reports for the months of December 2021, January 2022 and February 2022 and Budget Amendments for the period of March 1-31, 2022.

Yes: 9

No: 0

Carried Unanimously.

Treasurers' Reports and Budget Amendments as received are listed on Schedule V. of the agenda and placed in the supplemental file.

District Superintendent's Report

Mr. MacDonald shared the following information with the Board:

- A Resolution extending Memorial Day is being submitted for approval.
- Updates on the Attica Central and Keshequa Central Superintendent Searches.
- Kevin shared a potential timeline for a capital project.
- The 2022-23 Final Budget Summary from Hinman Straub was reviewed with the Board.
- The Holowach Golf Tournament is scheduled for July 18 at the LeRoy Country Club. Board members were invited to join us for golf and/or the scholarship luncheon afterwards.
- The May 18th Board meeting will be at the Batavia Campus beginning with tours of the programs.

Moved by Mr. Haywood, seconded by Mr. DeBruycker, to approve the following One (1) Action Item, as recommended by the District Superintendent:

**2021-2022 Genesee Valley BOCES
Calendar Amended**

**RESOLUTION OF THE GENESEE VALLEY BOCES
BOARD OF EDUCATION**

WHEREAS, currently the Genesee Valley BOCES school calendar shows Friday, May 27, 2022 as a regular work day and,

WHEREAS, District Superintendent Kevin MacDonald is recommending that the Memorial Day Holiday be amended to include Friday, May 27, 2022.

NOW BE IT HEREBY RESOLVED, that the Memorial Day Holiday for all Genesee Valley BOCES employees will be Friday, May 27, 2022 and Monday, May 30, 2022

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

April 13, 2022

Yes: 9

No: 0

Carried Unanimously.

Administrative Reports

The reports of the Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

Board Forum

Board Member Activity:

Matt Crane

- Update on Dansville's Capital Project. Things are moving along well.
- Announced that the YMCA will be building a new facility in Dansville.

Norb Fuest

- Attended the GVSBA President's meeting.
- Attended the GLOW With Your Hands Healthcare planning meeting.
- Attended the GVSBA "So You Want To Be A School Board Member" workshop.
- Will be attending the re-scheduled RSA Spring Conference.
- Will be participating in the Attica CSD Superintendent Search.

Roger Kostecky

- Attended the NSBA convention in San Diego.

Dave Woodruff

- Attended the GVSBA President's meeting.
- Will be attending the re-scheduled RSA Spring Conference.

Moved by Mr. DeLaVergne, seconded by Mr. DeBruycker, to approve the following one (1) Program and Instruction item as recommended by the District Superintendent:

Field Trips Approved

Approved the following field trips:

1. SkillsUSA State Competition in Syracuse, NY on April 27-29, 2022. 26 students (8 male/18 female) and 3 chaperones (1 male/2 female). **Total Cost: \$4,664 (25% BOCES/75% SkillsUSA Club) (Mt. Morris Campus).**

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

April 13, 2022

- 2. SkillsUSA State Competition in Syracuse, NY on April 27-29, 2022 . 4 students (3 male/1 female) and 2 chaperones (1 male/1 female). **Total Cost: \$1,865; Total Cost to BOCES: \$710; Total Cost to SkillsUSA Club: \$1,155 (Batavia Campus).**
- 3. Batavia Alternative Education and ITP Senior Trip to the Tamarack Club at Holiday Valley Resort in Ellicottville on June 1-2, 2022. 13 students (11 male/2 female) and 4 chaperones (2 male/2 female). **Total Cost: \$4,011.76; Total Cost to BOCES: \$1,520.76; Total Cost to PBIS/Students: \$2,590.**
- 4. Professional Evaluation and Competition in the rabbit industry at the Wayne County Fairgrounds, Palmyra on May 7, 2022. 5 students (TBD) and 1 chaperone (TBD). **Total Cost: to Animal Science: 84.13.**

Yes: 9

No: 0

Carried Unanimously. One (1) Program and Instruction Item.

Moved by Mr. Woodruff, seconded by Mrs. Crandall-Bean, to approve the following seven (7) Personnel Items, as recommended by the District Superintendent:

Creation of Position Approved

Approved the following resolution:

RESOLUTION ON POSITION CREATION

WHEREAS, it is the statutory authority of the Board to create and abolish positions, and

WHEREAS, the Board has determined that certain positions shall be created,

THEREFORE BE IT RESOLVED, that the following position be created and added to the table of organization:

Certified:

- 1. #088, Trade Subject, Machine Shop, 1.0 FTE, 10months, effective 04/21/2022.

**Instructional & Support
Personnel Schedules Approved**

Approved the following personnel schedules:
Schedule I.P.

- 1 - Resignations
- 2 - Retirements
- 3 - Probationary Appointments
- 3C - Emergency Conditional Appointments

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

April 13, 2022

- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 6 - Tenure Appointments
- 7 - Leaves of Absence
- 8 - Change in Status

Schedule S.P.

- 1 - Resignations
- 2 - Retirements
- 3 - Provisional Appointments
- 4 - 12-Month Probationary Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11 - Change of Status

Personnel Schedules as approved are listed on Schedule X.B. of the agenda and placed in the supplemental file.

Per Diem Revised Rates Approved **Approved** the Per Diem rates for 2022-23.

Per Diem rates as approved are listed on Schedule X. C. of the agenda and placed in the supplemental file.

Telework Agreement Approved **Approve** the Telework Agreements with the following staff member:

1. Michele Kurpisz, Regional Certification Officer

Resolution for Administrative and Confidential Group Approved **Approved**, the Resolution for Administrative and Confidential Group Pay Increase for the 2022-23 and 2023-24 years.

2022-23 Benefits Packages Approved **Approved**, 2022-23 benefits package for Administrators, Coordinators, Specialists and Program Assistants and the Confidential Group.

Matrix of Supplementary Benefits for Administrators, Coordinators, Specialists and Program Assistants Approved **Approved** the 2022-23 Matrix of Supplementary Benefits for Administrators, Coordinators, Specialists and Program Assistants

Yes: 9

No: 0

Carried Unanimously. Seven (7) Personnel Items.

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

April 13, 2022

Moved by Mr. Crane, seconded by Mr. DeBruycker, to approve the following two (2) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements
Approved & Grants Accepted**

Approved contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

Contracts and agreements as approved and grants as accepted are listed on Schedule XI.A. of the agenda and placed in the supplemental file.

**Internal Bids Received: Animal
Science**

Accepted the lowest responsible Internal bids received, meeting specifications, for the following:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
Genesee Feed's LLC	\$32,908.94	None
TOTAL:	\$32,908.94	

**Internal Bids Received: Auto
Body**

Accepted the lowest responsible Internal bids received, meeting specifications, for the following:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
Stephens Auto Inc	\$38,543.33	None
Metco Supply Inc	\$ 2,551.70	None
TOTAL:	\$41,095.03	

**Internal Bids Received: Auto
Mechanics**

Accepted the lowest responsible Internal bids received, meeting specifications, for the following:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
Advance Auto Parts	\$14,361.39	Various
Metco Supply Inc	\$ 2,966.68	None
Paxton Patterson LLC	\$ 6,951.81	None
O.A.M. Supply Co.	\$16,707.41	None
Finger Lakes/Castle	\$ 1,408.68	All products made under the listed brand names excluding kits, expedited and special sale items. 15% Finger Lakes 15% Castle 15% Econo, Echo
TOTAL:	\$42,395.97	

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

April 13, 2022

Internal Bids Received: Carpentry Accepted the lowest responsible Internal bids received, meeting specifications, for the following:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
Metco Supply Inc.	\$36,759.43	None
OAM Supply Company	\$13,639.47	None
Dynamic Saw Inc.	\$ 3,495.56	None
TOTAL:	\$53,894.46	

Internal Bids Received: Cosmetology Accepted the lowest responsible Internal bids received, meeting specifications, for the following:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
Burmax Company Inc.	\$54,722.81	5% Burmax Items
Boss Beauty Supply	\$ 3,476.63	None
TOTAL:	\$58,199.44	

Internal Bids Received: Welding Accepted the lowest responsible Internal bids received, meeting specifications, for the following:

<u>Vendor Name</u>	<u>Total Awarded</u>	<u>Catalog Discount</u>
Airgas USA, LLC	\$32,172.78	None
O.A.M. Supply Co.	\$ 2,581.78	None
Metco Supply Inc	\$ 4,076.97	None
TOTAL:	\$38,831.53	

Yes: 9 No: 0

Carried Unanimously. Two (2) Business and Finance Items.

Internal Bids as received are listed on Schedule XI.B. of the agenda and are on file in the business office.

Adjournment Moved by Mr. Haywood, seconded by Mr. Woodruff, to adjourn the meeting at 6:15 p.m.

Yes: 9 No: 0

Carried Unanimously.

Respectfully Submitted,

Jennifer Lewis, Board Clerk