

Policy Information

Series 5000 - Personnel

Evaluation of Personnel: Purposes

Policy # 5130, 1.3

POLICY

1995 5130

Personnel

SUBJECT: EVALUATION OF PERSONNEL: PURPOSES

The administration shall undertake a continuous program of supervision and evaluation of all personnel in Genesee-Livingston-Steuben-Wyoming BOCES in order to promote improved performance and to make decisions regarding tenure and permanent employment. The primary purposes of this program of evaluation are:

- a. To enhance self-improvement and performance;
- b. To encourage and promote self-evaluation by personnel;
- c. To provide a basis for evaluative judgments by administrative staff.

Each employee shall be evaluated annually by their Supervisor. The evaluation will be based on the employee's job description and any objectives which he/she has set for that year.

Evaluations will be placed in each employee's personnel file. Upon request, the District Superintendent will review these evaluations with the Board.

Board Approved
2/2/94
7/18/95