

Policy Information

Series 5000 - Personnel

Recruitment, Selection & Appointment of Personnel

Policy # 5150, 1.5

POLICY

1995 5150

Personnel

SUBJECT: RECRUITMENT, SELECTION, AND APPOINTMENT OF PERSONNEL

It is the policy of the Board to employ the best qualified individual for each vacancy. The Board encourages recruitment of employees with a wide variety of backgrounds.

It shall be the duty of the District Superintendent to insure that persons recommended for employment meet all qualifications established by law, or by the Board, for the position for which the recommendation is made.

Assignments of personnel shall be at the direction of the District Superintendent/designee. Upon employment, the Assistant Superintendent of Personnel and Finance shall be responsible for familiarizing the employees with policies and administrative plans of the Genesee-Livingston-Steuben-Wyoming BOCES.

Instructional and non-instructional personnel shall be appointed by the Board upon the recommendation of the District Superintendent.

The District Superintendent is authorized to fill vacant positions on a temporary basis when such positions are necessary for the maintenance or continuity of a program or service. Temporary appointees serve at the pleasure of the Board and may be terminated at the discretion of the Board at any time. Any employee employed on a part-time basis who has not previously held full-time status must be reappointed annually.

Board Approved

11/17/92

2/2/94

7/18/95